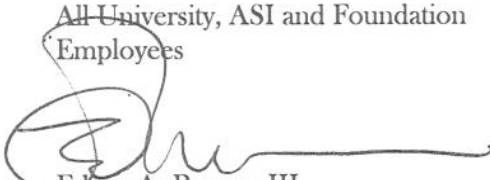




Memorandum

DATE: January 2, 2007

TO: All University, ASI and Foundation
Employees

FROM: 
Edwin A. Barnes, III
Interim Vice President for
Administrative Affairs

COPY: President J. Michael Ortiz
Dr. Debra Brum
Ms. Cora Culla
Ms. Sandra Davis
Dr. Douglas Freer
Mr. Ron Fremont
Dr. Tomas Morales
Mr. David Patterson
Mr. Paul Storey
Mr. Michael Sylvester
Mr. Scott Warrington

CAL POLY POMONA
FOUNDATION, INC.

JAN 03 2007

HUMAN RESOURCES

SUBJECT: Presence of Asbestos in University Buildings - Annual Report

This is to notify employees at California State Polytechnic University, Pomona, located at 3801 West Temple Avenue, that an asbestos survey has been completed and the report confirms the presence of Asbestos Containing Building Materials (ACBM) in certain buildings on campus.

Airborne asbestos levels in buildings are much lower than those in industrial workplaces where serious health effects such as lung cancer and asbestosis have been observed. However, it is important for employees to follow proper work practices to minimize the potential for disturbing ACBM. Avoid touching asbestos materials on wall, ceilings, pipes, or boilers. Do not drill holes, hang plants or other objects from walls/ceilings made of ACBM. Do not disturb ACBM when replacing light bulbs. If you find ACBM that have been damaged, report it to the Facilities Management Work Order Center at extension 3030. Do not disturb damaged asbestos material or asbestos debris. Only persons authorized and properly trained should perform any work which may disturb asbestos materials.

Asbestos Containing Building Materials may pose a threat to your health, particularly when asbestos fibers become airborne due to material aging, deterioration, or as the result of damage. Asbestos conditions in University buildings may vary. Specific locations where ACBM have been found are on the Environmental Health & Safety Web Page at http://www.csupomona.edu/~ehs/asbestos_locations.htm. People should review this web site report, which is organized by building number. Additionally, a more detailed report in Microsoft Excel is available at www.csupomona.edu/~ehs/ftp/Asbestos.xls.

We take this occasion also to inform you that Cal Poly has had an active program in place to minimize employee exposure to asbestos. As a part of that program, we have conducted and will continue to conduct inspections and tests to ensure that asbestos levels are within acceptable limits. During the past year, Facilities Design and Construction, in conjunction with the Department of Environmental Health and Safety, has performed asbestos removal from various buildings on campus as part of on going construction and demolition to improve campus facilities.

Any employee may review the asbestos survey report and results of bulk sampling or air monitoring tests conducted in our buildings. All asbestos-related data will be available during normal business hours at the Environmental Health and Safety Department.

If you have any questions about how to interpret the survey, or questions about your building, please feel free to call the Environmental Health and Safety Office, extension 4697 for clarification.