

- CAL POLY POMONA FOUNDATION, INC.  
CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

**PROGRAM COMMITTEE MEETING**

**Wednesday, May 13, 2015  
8:30 am – 10:00 am  
Building #55 - Executive Conference Room**

**AGENDA**

**CONSENSUS ACTION ITEMS**

**PAGE**

*Consensus Action Items: Items in this section are considered to be routine and acted on by the committee in one motion. Each item of the Consent agenda approved by the committee shall be deemed to have been considered in full and adopted as recommended. Any committee member may request that a consent item be removed from the consent agenda to be considered as a separate action item. If no additional information is requested, the approval vote will be taken without discussion.*

- |    |   |                |       |
|----|---|----------------|-------|
| 1. | Minutes November 20, 2014 Meeting<br>ACTION: Approval | Rebecca Keeton | 1 - 2 |
|----|---|----------------|-------|

**ACTION ITEMS**

- |    |   |                                    |       |
|----|---|------------------------------------|-------|
| 2. | 2015-2016 Capital Improvements<br>and Program Changes including Budget Resolution<br>ACTION: Approval | G. Paul Storey/<br>David Prenovost | 3 - 6 |
|----|---|------------------------------------|-------|

**DISCUSSION ITEMS**

None

**INFORMATION ITEMS**

*The following items provide information and reports by management staff to the committee. Staff and committee may engage in discussion on any item if requested by committee member or staff member.*

- |     |   |                                  |         |
|-----|---|----------------------------------|---------|
| 3.  | Dining Services Satisfaction Survey Results                       | G. Paul Storey/<br>Aaron Neilson | 7 - 8   |
| 4.  | Village Housing Residential Experience Survey Results             | G. Paul Storey/<br>Dave Laxamana | 9 - 12  |
| 5.  | Bronco Bookstore Satisfaction Survey Results                      | G. Paul Storey/<br>Clint Aase    | 13 - 14 |
| 6.  | Dining Services and Bookstore<br>Summer & Fall Hours of Operation | G. Paul Storey                   | 15 - 22 |
| 7.  | 2015-16 Budget Resolution   | G. Paul Storey                   | 23      |
| 8.  | Foundation Summer 4/10 Schedule                                   | Dennis Miller                    | 24      |
| 9.  | Lanterman Support and Operations                                  | G. Paul Storey                   | 25 - 29 |
| 10. | Hibachi San by Panda Update                                       | G. Paul Storey                   | 30 - 40 |
| 11. | Executive Director's Report                                       | G. Paul Storey                   |         |

**OPEN FORUM**

**CAL POLY POMONA FOUNDATION, INC.**  
**Program Committee Meeting Minutes**  
**November 20, 2014**

Present: Samir Anz, Susie Diaz, Sepehr Eskandari, Frank Ewers, Rebecca Gutierrez Keeton, John McGuthry and Jared Tolbert

Absent: Winny Dong and Lowell Overton, Michelle Stoddard and Cynthia Williams

Guests: Anne McLoughlin, Dennis Miller, Debra Poe, David Prenovost, Debbie Schroeder Linthicum, and Paul Storey

Rebecca Gutierrez/Keeton called the meeting to order at 10:30am.

**Consensus Action Items**

1. Minutes – May 7, 2014

Program Committee Chair Rebecca Gutierrez Keeton presented the May 7, 2014 minutes and they were approved by consent.

**Action Items**

2. Request Designated Funds – 2015 Homecoming Event

Paul Storey presented a one-time gift request of \$40,000 from Dr. Rebecca Gutierrez Keeton for the 2014-15 Homecoming and Family Weekend. The \$40,000 will assist in supporting the cost for publicity, food/lodging, merchandise and other logistics for the event on February 21, 2015.

A motion was made by Samir Anz to approve a one-time designated funds request for \$40,000 to support the 2014-15 Homecoming and Family weekend event to be presented to the Board of Directors for approval. The motion was seconded by John McGuthry and approved with one abstention.

3. Holiday Time Off Schedule

Dennis Miller presented a proposal for a Foundation paid holiday on Christmas Eve day for full time employees. In the past the Governor has issued a “last minute” notice directing State employees to take 4 hours of paid time off Christmas Eve day, December 24th.

Since the Foundation is historically slow during the holidays, the Administration building will be closed December 20, 2014 and will reopen on January 5, 2015. Employees are required to use vacation time or unpaid time off on December 22<sup>nd</sup> and 23<sup>rd</sup> and the Foundation would like to add December 24<sup>th</sup> as a paid holiday for 2014. The option to use vacation on the 22<sup>nd</sup> and or 23<sup>rd</sup> does not affect a recently hired employee since they receive a full year of their vacation when hired.

A motion was made by Frank Ewers to approve the Foundation paid Holiday on December 24, be presented to the Board of Directors for approval. The motion was seconded by Samir Anz and approved.

**Discussion Items**

4. University Village Assignment Process

Paul Storey presented the request from Ken Fisher, Director of Foundation Housing, to assign room spaces to a few first year Cal Poly Pomona students under special circumstances. The current application for housing requires that Cal Poly Pomona students must be full-time and over 21 years of age or have completed 36 quarter units or equivalent of college credit to be eligible for housing.

Based on the current student housing environment this modification would maximize available space and minimize some potential student hardships at Cal Poly Pomona during the remainder of the 2014-15 Academic year. Paul said this was not an action item and Rebecca agreed that Ken Fisher would continue the discussions with Megan Stang, because additional clarifications were pending.

### **Information Items**

#### 5. 2013-14 Research Service Support Report (Pre/Post Award)

Frank Ewers, Associate Vice President for Research and Debbie Linthicum, Grants and Contracts Manager presented pre and post award 2013-14 information to the Committee. The Foundation is the recipient of all externally-funded sponsored projects awarded on behalf of Cal Poly Pomona.

The Foundation also provides a designated gift to fund the Provost's Teacher-Scholar Program. This program provides summer stipends to junior, tenure-track faculty by supporting their professional development. Participants receive regular reviews and mentoring by experienced colleagues from the Office of Research and Sponsored Programs and the Faculty Center for Professional Development. The total amount of the designated gift for 2013-14 was \$110,000.

Sponsored programs are very important to the University by providing practical learning experiences for students and professional growth for faculty. The Foundation is very proud to support faculty, staff, and students related to externally funded projects.

#### 6. Financial Highlights-First Quarter 2014-15

David Prenovost summarized the 1<sup>st</sup> quarter 2014-15 financial highlights.

#### 7. Status of Capital Projects

Paul Storey presented an update on the 2014-2015 Board approved capital improvement budget items including; University Village repairs, Kellogg West renovations, Bookstore customer service refresh, Dining Services POS upgrades, International Ground refurbishments, Los Olivos building repairs, IT upgrades, and a new vehicle for the Farm Store.

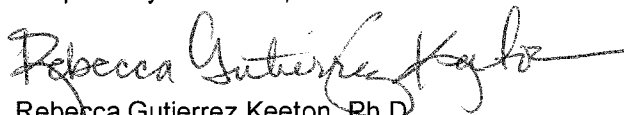
#### 8. Executive Director's Report

1. The next Board meeting is Monday, December 1, 2014 at CTTi, conference room A at 2:00. After the meeting the Board will tour Innovation Brew Works.

### **Open Forum**

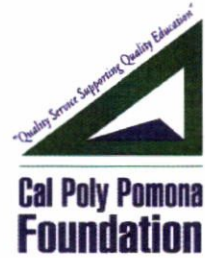
Meeting ended at 12:30pm

Respectfully submitted,



Rebecca Gutierrez Keeton, Ph.D.  
Program Committee Chair

# Memorandum



**Date:** April 27, 2015

**To:** Program Committee  
Cal Poly Pomona Foundation, Inc.

**From:** G. Paul Storey *G. Paul Storey*  
Executive Director

**Subject: 2015-16 Capital Improvements and Program Updates**

The Cal Poly Pomona Foundation 2015-16 Capital Improvement Program will be part of the budget request for the May Board and Finance Committee meetings. The proposed capital improvement program for 2015-16 totals \$3,017,050. There are also capital funds carried forward from prior years of \$1,046,673. The Total Capital Budget with prior year carryover is \$4,063,723.

The proposed capital budget assumes funding of \$1,230,969 from the Capital Reserve, \$175,000 from the Residential Board Meal Program Surplus Reserve, and \$300,000 from the Venture Capital/Real Estate Reserve.

**WHEREAS**, the Foundation management has reviewed and approved the proposed budgets and forecasts for capital improvements, and

**WHEREAS**, the Program Committee has reviewed and discussed these proposed capital improvements, pursuant to Foundation Budget Process Policy No. 118, and

**NOW, THEREFORE**, the Program Committee recommends that the 2015-16 Capital Improvements be included in the Proposed Operating and Capital Budgets for fiscal year 2015-16 being submitted to the Board for review and approval at its next regularly scheduled meeting.

Passed and adopted this 13<sup>th</sup> day of May 2015.

By: *Rebecca Gutierrez Keeton*  
\_\_\_\_\_  
Dr. Rebecca Gutierrez Keeton, Chair  
Program Committee



# CAL POLY POMONA FOUNDATION

## Budget Presentation 2015-2016

### CAL POLY POMONA FOUNDATION, INC. 2015-2016 PROPOSED CAPITAL BUDGET

		Prior Years Remaining	Proposed Detail 2015-16	Proposed Total 2015-16	
	<b>Enterprise Activities</b>				
<b>Reserves</b>	<b>Foundation Housing</b>				
	University Village	-	229,000	<b>229,000</b>	Carpet - Various Apts. (\$30,000), Interior painting Bldg 115 & 125 Phase III (\$127,000), Bike racks 477 slots (\$36,000), 9 doors Phase III soffits (\$36,000)
	<b>Bronco Bookstore</b>				
	Bookstore	100,000	25,000	<b>25,000</b>	Sales floor updates
	<b>Dining Services</b>				
	Dining	50,000	195,000		POS credit card compliance project (\$80,000), Card office reconfiguration (\$25,000), Cognos project (\$20,000), Bldg 97 - paint floors (\$70,000)
	Carl's Jr.		15,000		Digital menu boards - 4 (\$14,000), Annual license fee (\$1,000)
	Starbucks		20,000		Permanent outside furniture (\$10,000), Ice machine (\$10,000)
175,000	Los Olivos		175,000		Dish room renovation and dish machine replacement
	Qdoba		14,000		Warmer boxes - 2 (\$8,000), Tortilla presses - 2 (\$6,000)
	Subway		18,500		Registers (\$3,500), Toaster oven (\$5,000), Catering room - shelving, computer, register, office furniture (\$10,000)
38,969	Kellogg West Dining	11,969	48,000		Kellogg House white chairs (\$5,000), Paint side rooms doors (\$5,000), Purchase a new full size steamer (\$21,000), Update kitchen bathrooms - women (\$12,000), Dining room table replacements (\$5,000)
	Jamba Juice at BRIC		15,000		Addition of bar seating around perimeter of area
	Round Table Pizza	3,204	20,000		Tables/chairs inside and patio
	Innovation Brew Works		75,000		Patio upgrades - Glass enclosure, lighting, hop vines
	<b>Total Dining Services</b>			<b>595,500</b>	
	<b>Kellogg West Conference Center &amp; Hotel</b>				
1,192,000	KW Rooms & Conference Center	147,000	1,045,000		Replacement KW shuttle van (\$45,000), Hotel guestroom renovations (\$1,000,000)
	<b>Total Kellogg West</b>			<b>1,045,000</b>	



# CAL POLY POMONA FOUNDATION

## Budget Presentation 2015-2016

### CAL POLY POMONA FOUNDATION, INC. 2015-2016 PROPOSED CAPITAL BUDGET

(CONTINUED)

		Prior Years Remaining	Proposed Detail 2015-16	Proposed Total 2015-16	
	<b>Facilities</b>	-	6,000	<b>6,000</b>	Carpet extractor/cleaner
	<b>Real Estate Activities</b>				
	CTTI Buildings	30,000			HVAC standalone unit for Titan's old wet lab & TI
	Spadra	150,000	408,800		Development planning
300,000	Lanterman Support		300,000		Refurbish residences at Lanterman
	<b>Total Real Estate Activities</b>			<b>708,800</b>	
	<b>College of Agriculture</b>				
	Spadra/Westwind Ranch	165,000			Paint building #28 (\$90,000 Fruit & Crops Unit), Replacement of irrigation mainlines with Yellow-mine PVC pipe at Westwind and Spadra Ranches (\$75,000)
	Pine Tree Ranch	60,000	97,000		Replant 5 acres of avocado (\$20,000), Repairs to PTR residence (\$77,000)
	Farm Store	255,000	55,000		Re-location of Farm Store entrance (\$255,000), Reconfigure fridges (\$55,000)
	Swine Unit		14,750		Purchase of Kawasaki quad
	<b>Total College of Agriculture</b>			<b>166,750</b>	
	<b>College of Science</b>				
	Chemistry Agilent Project	-	10,000	<b>10,000</b>	Computer Equipment
	<b>College of Extended University</b>				
	CPELI Standard				No capital budget requested
	<b>Administration</b>				
	Human Resources	30,000			Kronos - Payroll consultant
	Admin	5,000	5,000		Document library
	Admin		25,000		Van for Bldg 55
	Admin		21,000		HVAC for IT computer room in Bldg 55
	Management Info Systems	20,000	20,000		Big Data Licensing and Consulting Services - To provide business intelligence report and analytics to Enterprise operations
	Management Info Systems	5,000	20,000		Windows 8 Updates - Preproduction testing of environment begin rollout of new operating system to enterprise units. Windows 8 has greater speed, automation, and security improvements, including memory and SSD disk upgrades where needed



# CAL POLY POMONA FOUNDATION

## Budget Presentation 2015-2016

### CAL POLY POMONA FOUNDATION, INC. 2015-2016 PROPOSED CAPITAL BUDGET

(CONTINUED)

		Prior Years Remaining	Proposed Detail 2015-16	Proposed Total 2015-16	
	Management Info Systems	2,500			Mobile device lab- preproduction testing environment to provide mobile file access and security improvements
	Management Info Systems	12,000			Security log monitoring software - To improve risk response in security logging and monitoring software and to keep pace with growing security compliances
	Management Info Systems		20,000		Data Encryption Enhancements - To improve security on hard disks by adding encryption at the disk level, both on local drives and cloud based
	Management Info Systems		40,000		PCI 3.0 Updates - Including QSA gap assessment, EMV conversion, PCI training, and vendor monitoring
	Management Info Systems		30,000		Hybrid Cloud Service Expansion - For development of disaster recovery alternate processing service, and enterprise application infrastructure in conjunction with other AOA's using the common Microsoft Azure cloud services
	Management Info Systems		20,000		Financial System Improvements - The addition of three new workflow forms to speed processing and initial Cognos report development to enhance Enterprise reports with Business Intelligence improvements.
	Management Info Systems		30,000		POS Private Network Build out - SDSL hardware updates to begin building an isolated POS network for Foundation retail services to improve PCI compliance mandates.
	<b>Total Administration</b>			<b>231,000</b>	
<b>Prior Years and Proposed Capital Budget</b>		<b>1,046,673</b>		<b>3,017,050</b>	
<b>Total Prior Years and Proposed Capital Budget</b>				<b>4,063,723</b>	
<b>Capital Funding from Reserves</b>				<b>(1,705,969)</b>	
<b>Capital Funding from Operations</b>				<b>2,357,754</b>	

**Note** - The proposed capital budget assumes funding of \$1,230,969 from the Capital Reserve, \$175,000 from the Residential Board Meal Program Surplus Reserve, and \$300,000 from the Venture Capital/Real Estate Reserve.

# Memorandum



Date: March 30, 2015

To: G. Paul Storey  
Executive Director

From: Aaron Neilson  
Director, Dining Services

Subject: **Foundation Dining Services Satisfaction Survey Results**

In the Fall of 2014, Dining Services conducted a NACUFS Customer Satisfaction Survey for the Cal Poly Pomona campus community. Dining Services exceeded their goal of 1,000 survey responses with a final total of 1,120. The demographic breakdown of the respondents are as follows:

		Cal Poly Pomona Foundation, Inc.
Respondent Type	Student	57%
	Faculty	6%
	Administration/ Staff	36%
	Other	0%
	Total Resp	1,120
Student Class Status	First year	22%
	Sophomore	10%
	Junior	22%
	Senior	41%
	Graduate	2%
	Other	2%
	Total Resp	641
Gender Identity	Female	61%
	Male	38%
	Transgender	0%
	Other Identity	0%
	Total Resp	1,120
Live...	On campus	18%
	Off campus	83%
	Total Resp	1,120

Our year-over-year results continue to exceed our peers in the Pacific Region. We scored 4.18 vs. the Pacific Region's 3.80, exceeding their score by 10%, widening the gap by 2.5% year-over-year.

With the conversion of the old recreation center in the BSC to quiet study space, the category of "Available Seating" and "Comfortable Seating" are no longer issues at the BSC. **Every unit in the BSC showed significant improvement in these categories.** This validates the BSC Space Study conclusions conducted for ASI by LPA two years ago.

Here are some of the highlights from the survey:

### **Pony Express and International Grounds (Starbuck's) @ Campus Center Marketplace**

During the summer of 2014, we renovated and separated the Pony Express Convenience Store and the International Grounds coffee shop, giving both a more modern image. The result is a combined forecast exceeding prior year's revenues by more than \$100k. In the categories of Freshness and Cleanliness, satisfaction increased in these units by 8% and 5% respectively.



## **Starbuck's**

Last summer, we took the opportunity to rework the Barista stations to enhance efficiency, and install a second oven to increase throughput of the food program. This, combined with new management staff, shows an increase in satisfaction of 2%-4% in the areas of Helpfulness, Cleanliness, Appearance, Eye appeal, and Value. Starbuck's is forecasting an excess of \$165k in revenue over budget this year.

## **Denny's**

Some interesting year over year results occurred at Denny's. Under a new manager and with a few strategic menu items (Veggies and dip, garden salads, etc.) the perception of the availability of vegetarian items increased by 11%, while availability of healthy items increased by almost 9% year-over-year. Cleanliness and Freshness both had significant increases as well.

## **Einstein's & Pony Express @ College of Business**

Einstein's Bagels prepares virtually all of their menu from scratch, and this attention to freshness shows in their survey scores. They exceeded the scores of our Pacific Region peers by over 12% in the categories of Taste, Freshness, Eye Appeal, Nutritional Content, Menu Variety, and Health Item variety. Interestingly, the category of Location dropped year-over-year by over 9%, while the Pony Express location in the same space increased by 11%! This can be attributed to resident students' ability to exchange a meal for cash value at that location. Pony Express at the College of Business' scores increased by over 12% in nutritional content and freshness. Overall satisfaction with food increased by over 6%.

## **Los Olivos Dining Commons**

In Fall of 2014, Los Olivos implemented a Late Night Dining program. This program, operating from 9 pm to 1 am, was designed to provide a safe and comfortable place for students to socialize and study while enjoying a variety of food. The Result was an increase in satisfaction in regards to the hours of service at this location from 3.6 in 2013 to 4.1 in 2014, a 14% increase in satisfaction. Chef Arnold in partnership with the Lyle Center continued to introduce new "farm to fork" programs such as raised gardens at Los Olivos, and inviting local farmers to periodically display their produce while featuring this local produce on the menu. We exceeded the satisfaction scores of our Pacific Region peers in the categories of environmental practices and Social/Ethical practices by 2% and 3.5% respectively. **Overall, satisfaction with our food program at Los Olivos exceeded our Pacific Region peers by over 10%.**

## **Areas for Improvement**

Our survey show the need to continue to improve the availability of fresh, healthy, and vegetarian offerings in a fast and friendly manner. In August of this year, during our Dining Services annual leadership development and goal setting retreat, we will develop unit-specific action plans to address these opportunities.

The entire NACUFS survey can be accessed online here:


[http://foundation.csupomona.edu/content/d/Meeting%20Packets/Dining\\_Services\\_NACUFS\\_Survey\\_2015.pdf](http://foundation.csupomona.edu/content/d/Meeting%20Packets/Dining_Services_NACUFS_Survey_2015.pdf)

# Memorandum



Date: May 1, 2015

To: Program Committee  
Cal Poly Pomona Foundation, Inc.

From: G. Paul Storey   
Executive Director

**Subject: Residential Experience Survey Analysis**

The information in this presentation will cover the data analysis results of the 2014-2015 University Village Residential Experience Survey, as well as comparison data from the previous quality of life surveys.

The Residential Experience Survey is a yearly perception study implemented by the Residential Education Department of the Foundation Housing Service. Information is used to better gain information about the resident's view point regarding satisfaction with the services offered at the University Village. With the information collected from the survey the University Village can better meet the continually changing needs of the students.

The entire Survey can be accessed online  
here: [http://foundation.csupomona.edu/content/d/Meeting%20Packets/Village\\_Res\\_Experience\\_2015\\_Survey.pdf](http://foundation.csupomona.edu/content/d/Meeting%20Packets/Village_Res_Experience_2015_Survey.pdf)

# University Village

## Residential Experience Survey 2014/2015

### Summary

The 2014/2015 Residential Experience Survey was presented to University Village residents via email link. Participation in the survey was encouraged through social media, advertising, and during various programming events. This year an outside vendor, Skyfactor (formerly Educational Benchmarking, Inc.), was utilized. The survey included national benchmarking questions as well as institution specific questions. 730 responses were received, an increase from 701 the previous year.

### Demographics

Gender: 52.1% Female, 47.8% Male

Sexual Orientation: 90.6% Heterosexual, 7.1% Lesbian/Gay/Bisexual/Questioning

International Student: 93.8% No, 6.2% Yes

Transfer Student: 8.9% No, 11.1% Yes

Veteran: 99.6% No, .4% Yes

### Race/Ethnicity:

Asian/Pacific Islander: 30%

White: 29.9%

Latino/Hispanic: 28.8%

Bi-racial/Multi-racial: 6.3%

African American/Black: 4.5%

Native American/Alaska Native: .1%

### Age:

20 years old or younger: 50.2%

21 to 25 years old: 47.1%

26 to 30 years old: 2.1%

31 years old or older: .7%

### Academic Standing:

Junior: 41.2%

Senior: 34.9%

Sophomore: 21%

Graduate/Professional student: 1.5%

First-year/Freshman: 1%

## **Results**

1. Overall experience at the Village: **95.9%** Satisfactory/Very Satisfactory
2. Sense of community: **90.8%** Slightly/Moderately/Very/Extremely Strong
3. How safe residents feel in their apartment: **90.1%** Slightly/Moderately/Very Satisfied
4. Upkeep of grounds: **79%** Slightly/Moderately/Very Satisfied
5. Residents said they chose to live at the Village because of:
  - a. **Proximity to Campus:** 95.5%
  - b. **Cost:** 95%
  - c. **Transportation to Campus:** 89.5%
  - d. **Safety/Security Features:** 94.3%
6. Interactions with:
  - a. Student Leaders: **97.5%** Satisfactory/Very Satisfactory
  - b. Maintenance/Facilities Staff: **95.3%** Satisfactory/Very Satisfactory
  - c. IT Staff: **95%** Satisfactory/Very Satisfactory
  - d. Front Office Staff: **94.6%** Satisfactory/Very Satisfactory
  - e. Mailroom Staff: **95.9%** Satisfactory/Very Satisfactory

7. Experience with:
- a. Check-in: **95.8%** Satisfied/Very Satisfied
  - b. Assignment Process: **50.4%** Slightly/Moderately/Very Satisfied;  
**30.2%** Neutral
  - c. Condition of Apartment: **93.3%** Satisfied/Very Satisfied
  - d. Monthly Cleaning: **93.6%** Satisfied/Very Satisfied
  - e. Laundry Room: **81.4%** Slightly/Moderately/Very Satisfied
  - f. Wi-Fi: **64.3%** Satisfied/Very Satisfied
  - g. Computer Lab: **93.9%** Satisfied/Very Satisfied
  - h. Study Areas: **90.8%** Satisfied/Very Satisfied
8. Overall value (comparing cost to quality of living experience): **90.3%**  
Fair/Good/Very Good/Excellent/Exceptional

### **What improvements would you like to see at the University Village?**

Open-ended question. 319 total responses. Themes:


- Lower/freeze rent (42)
- Improve Wi-Fi (41)
- More events: social, weekend, food (28)
- None, N/A, nothing (28)
- Open Valley gate (21)
- More/closer parking (19)
- More study space (19)

# Memorandum



Date: May 1, 2015

To: Program Committee  
Cal Poly Pomona Foundation, Inc.

From: G. Paul Storey   
Executive Director

**Subject: Bronco Bookstore Satisfaction Survey Analysis**

The information in this presentation will cover the data analysis results of the 2014-2015 Bronco Bookstore Satisfaction Surveys – Customer and Faculty.

The Bronco Bookstore Satisfaction Surveys are a yearly perception study implemented by OnCampus Research. Information is used to better gain information about the customer and faculty purchasing experience regarding satisfaction with the services offered at the Bronco Bookstore. With the information collected from the survey the Bronco Bookstore can better meet the continually changing needs of the students and faculty.

The entire Survey can be accessed online here:

[http://foundation.csupomona.edu/content/d/Meeting%20Packets/Bronco\\_Bookstore\\_Cust\\_Exp\\_Final\\_Report\\_2015.pdf](http://foundation.csupomona.edu/content/d/Meeting%20Packets/Bronco_Bookstore_Cust_Exp_Final_Report_2015.pdf)

## **Bronco Bookstore 2015 Surveys Results**

Bronco Bookstore's annual Customer and Faculty Satisfaction Surveys were conducted by the On Campus Research service of indiCo, a subsidiary of the National Association of College Stores (NACS). OCR's survey service includes benchmarking data from the entire college retail industry. Both surveys were both offered online in January 2015. The bookstore also participated in the Large Store Group (LSG) benchmarking survey which compares financial and operational performance across participating stores.

### **Customer Survey:**

- 1117 responses
- Overall rating 3.92 on a scale of 1 (lowest) - 5 (highest)
  - Same as in 2014
  - Higher than industry average of 3.81.
- Satisfaction high on questions related to the store's appearance (4.22) and service (4.06)
- Lower ratings on questions related to textbook pricing and buyback (3.63)

Since the store has actually worked very hard on innovative ways to increase textbook affordability, this may present an opportunity to market to students about the steps we've taken.

### **Faculty Survey:**

- 83 responses
- Overall rating was 3.9,
  - Down from 4.05 in 2014
  - Slightly higher than industry average 3.89
- Store staff rate as very knowledgeable and friendly (4.15), and the store rates as responsive and easy to work with.
- Faculty were not as aware of the affordable course materials offered by the store: Nearly half were neutral or disagreed with the statement "The campus store offers students a variety of course materials options at different price points"
- Faculty are interested in the store facilitating discussion/ negotiation about affordable options with publishers and Open Educational Resource providers

Focusing on faculty outreach should be a key goal for the textbook staff this year.

### **LSG Benchmarking:**

Bronco Bookstore ranked extremely well in store operational efficiency as measured by the operating expenses ratio metric.

- 96 stores included in survey
- Within our sales range cohort of 20 stores with sales of \$5M-9.9M we ranked 2nd most efficient (17.7%),
- Across all stores in the survey only 7 stores had better efficiency ratios
- Compared to all stores, in the top quartile for % of used book sales and rentals
- Compared to sales cohort, had 4<sup>th</sup> lowest per unit price of all textbooks/course materials sold and rented.



**Date:** May 6, 2015  
**To:** Program Committee  
Cal Poly Pomona Foundation, Inc.  
**From:** G. Paul Storey *G. Paul Storey*  
Foundation Executive Director

A. Neilson  
C. Aase

**RE: DINING SERVICES' PROPOSED 2015 SUMMER BREAK,  
SUMMER QUARTER, FALL BREAK, & FALL QUARTER  
OPERATING HOURS & BRONCO BOOKSTORE HOURS**

Attached for the committee's information are outlines of Dining Services' proposed hours of operation for 2015 summer break, summer quarter, fall break 1<sup>st</sup> week, fall break 2<sup>nd</sup> week, fall break opening week, and fall quarter for the dates indicated below:

- + Summer Quarter Break - June 15 - 21
- + Summer Quarter - June 22 – September 6
- + Fall Break - September 7 - 20
- + Fall Quarter Opening Week - September 21 - 27
- + Fall Quarter - September 28 - December 13

Also included as an information item are the Bronco Bookstore hours of operation.

These hours will also be provided to the Academic Senate for their information.

The overall objective the Foundation is to provide the best selection of services in a fiscally responsible manner.

The Program Committee is asked to review the attached planned hours of operation for the time periods indicated. These operating hours will be provided to the Board of Directors as an information item.



# DINING HOURS\*

QUARTER:

Quarter Break

PERIOD:

June 15-21, 2015

BLDG #		MON-THUR	FRIDAY	SAT	SUN	NOTES
<b>52</b>	<b>BRONCO COMMONS</b>					
	Denny's	CLOSED	CLOSED	CLOSED	CLOSED	
	Vista Market	CLOSED	CLOSED	CLOSED	CLOSED	
<b>35</b>	<b>BRONCO STUDENT CENTER</b>					
	Subway	7:30 am - 2:00 pm	CLOSED	CLOSED	CLOSED	
	Poly Fresh Market	7:30 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
	Peet's Coffee	CLOSED	CLOSED	CLOSED	CLOSED	
	Freshens Smoothies	CLOSED	CLOSED	CLOSED	CLOSED	
	Round Table Pizza	CLOSED	CLOSED	CLOSED	CLOSED	
	Qdoba	CLOSED	CLOSED	CLOSED	CLOSED	
<b>42</b>	<b>BRIC</b>					
	Jamba Juice	CLOSED	CLOSED	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					
	Carl's Jr.	CLOSED	CLOSED	CLOSED	CLOSED	
	Fresh Escape	CLOSED	CLOSED	CLOSED	CLOSED	
	Pony Express	CLOSED	CLOSED	CLOSED	CLOSED	
	International Grounds	CLOSED	CLOSED	CLOSED	CLOSED	
	Panda Express	CLOSED	CLOSED	CLOSED	CLOSED	
	Faculty/Staff Café	CLOSED	CLOSED	CLOSED	CLOSED	
	Taco Bell Express	CLOSED	CLOSED	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					
	Bronco Bucks Office	9:00 am - 5:00 pm	CLOSED	CLOSED	CLOSED	Please call 909-869-3195 for Appointment
<b>98</b>	<b>CLA - BLDG 98</b>					
	Pony Express	7:30 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
<b>7</b>	<b>ENV CAFÉ</b>					
	ENV Café	CLOSED	CLOSED	CLOSED	CLOSED	
	<b>KELLOGG RANCH</b>					
	Farm Store	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	
<b>76</b>	<b>KELLOGG WEST - BLDG 76</b>					
	Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Continental Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Lunch	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Dinner	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
<b>15</b>	<b>LIBRARY - BLDG 15</b>					
	Starbucks	7:00 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
<b>70</b>	<b>LOS OLIVOS - BLDG 70</b>					Hours vary due to summer conference groups.
	Hours	CLOSED	CLOSED	CLOSED	CLOSED	Please call ext 3200
<b>164</b>	<b>COLLEGE OF BUSINESS ADMIN 164</b>					
	Einstein's Bagel Shop	CLOSED	CLOSED	CLOSED	CLOSED	
	Pony Express	CLOSED	CLOSED	CLOSED	CLOSED	
<b>220A</b>	<b>INNOVATION BREW WORKS</b>					
	<b>IBW</b>	Mon-Wed	Thur-Fri			
	IBW, Pizzeria & Market	6:30am - 9:00pm	6:30am - 10:00pm	1:00pm - 10:00pm	1:00pm - 6:00pm	
	<b>Poly Trolley-Food Truck</b>	For Location & Hours follow us on <a href="http://www.twitter.com/polytrolley">www.twitter.com/polytrolley</a>				
		For location and hours follow us on <a href="http://www.twitter.com/polytrolley">www.twitter.com/polytrolley</a>				

\*ALL HOURS ARE SUBJECT TO CHANGE

# DINING HOURS\*

QUARTER:

Summer

PERIOD:

June 22- September 6, 2015

BLDG #		MON-THUR	FRIDAY	SAT	SUN	NOTES
<b>52</b>	<b>BRONCO COMMONS</b>					
	Denny's	TBD	TBD	TBD	TBD	
	Vista Market	TBD	TBD	TBD	TBD	
<b>35</b>	<b>BRONCO STUDENT CENTER</b>					
	Subway	7:30 am - 5:00 pm	CLOSED	CLOSED	CLOSED	
	Poly Fresh Market	7:30 am - 6:00 pm	CLOSED	CLOSED	CLOSED	
	Peets / Freshens	7:30 am - 2:00 pm	CLOSED	CLOSED	CLOSED	
	Round Table Pizza	10:00 am - 5:00 pm	CLOSED	CLOSED	CLOSED	
	Qdoba	10:00 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
<b>42</b>	<b>BRIC</b>					
	Jamba Juice	9:00 am - 5:00 pm	CLOSED	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					
	Carl's Jr.	CLOSED	CLOSED	CLOSED	CLOSED	
	Fresh Escape	CLOSED	CLOSED	CLOSED	CLOSED	
	Jamba Juice Express	CLOSED	CLOSED	CLOSED	CLOSED	
	Pony Express	CLOSED	CLOSED	CLOSED	CLOSED	
	International Grounds	CLOSED	CLOSED	CLOSED	CLOSED	
	Panda Express	CLOSED	CLOSED	CLOSED	CLOSED	
	Faculty/Staff Café	CLOSED	CLOSED	CLOSED	CLOSED	
	Taco Bell Express	CLOSED	CLOSED	CLOSED	CLOSED	
<b>98</b>	<b>CLA - BLDG 98</b>					
	Pony Express	7:00 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
<b>7</b>	<b>ENV CAFÉ</b>					
	ENV Café	CLOSED	CLOSED	CLOSED	CLOSED	
	<b>KELLOGG RANCH</b>					
	Farm Store	10:00 am - 6:00 pm	10:00 am - 6:00 pm	*10:00 am - 6:00 pm	10:00 am - 6:00 pm	*closed 4th of July Friday
<b>76</b>	<b>KELLOGG WEST - BLDG 76</b>					
	Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Continental Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Lunch	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Dinner	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
<b>15</b>	<b>LIBRARY - BLDG 15</b>					
	Starbucks	7:00 am - 4:00 pm	CLOSED	CLOSED	CLOSED	
<b>70</b>	<b>LOS OLIVOS - BLDG 70</b>					
	All Meal times subject to change based on Summer Conference needs call x3200					Closed July 4 (Independence Day) and
	Breakfast	7:00 am - 9:00 am	7:00 am - 9:00 am	SEE BRUNCH	SEE BRUNCH	CLOSED August 29th - September 23rd
	Brunch	SEE LUNCH	SEE LUNCH	11:00 am - 1:00 pm	11:00 am - 1:00 pm	CLOSED August 29th - September 23rd
	Lunch	11:00 am - 1:00 pm	11:00 am - 1:00 pm	SEE BRUNCH	SEE BRUNCH	CLOSED August 29th - September 23rd
	Dinner	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm	CLOSED August 29th - September 23rd
<b>164</b>	<b>COLLEGE OF BUSINESS ADMIN 164</b>					
	Einstein's Bagel Shop	CLOSED	CLOSED	CLOSED	CLOSED	
	Pony Express	CLOSED	CLOSED	CLOSED	CLOSED	
<b>220A</b>	<b>INNOVATION BREW WORKS 220A</b>					
	<b>IBW</b>	Mon-Wed	Thur-Fri			
	IBW, Pizzeria & Market	6:30am - 9:00pm	6:30am - 10:00pm	1:00pm - 10:00pm	1:00pm - 6:00pm	
	<b>Poly Trolley-Food Truck</b>					
	For location and hours follow us on <a href="http://www.twitter.com/polytrolley">www.twitter.com/polytrolley</a>					
		8:00 am - 2:00 pm	CLOSED	CLOSED	CLOSED	

\*ALL HOURS ARE SUBJECT TO CHANGE

**DINING HOURS\***

**QUARTER:**

Quarter Break

**PERIOD:**

Monday, September 7 -Sunday, September 20, 2015

BLDG #		MON-THURS	FRIDAY	SAT	SUN	NOTES
<b>52</b>	<b>BRONCO COMMONS</b>					
	Denny's Diner	CLOSED	CLOSED	CLOSED	* Opens 9/20/15	*Dennys open Sun 9/20 9am- 5pm
	Vista Market	CLOSED	CLOSED	CLOSED	*closed/open 9/20	* Vista open 9/20 7:00am - 1:00am
<b>35</b>	<b>BRONCO STUDENT CENTER</b>					
	Subway	7:30 am - 2:00 pm	7:30 am - 2:00 pm	CLOSED	CLOSED	
	Poly Fresh Market	7:30 am - 3:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
	Peet's Coffee	CLOSED	CLOSED	CLOSED	CLOSED	
	Freshens Smoothies	CLOSED	CLOSED	CLOSED	CLOSED	
	Round Table Pizza	CLOSED	CLOSED	CLOSED	CLOSED	
	Kikka Sushi	CLOSED	CLOSED	CLOSED	CLOSED	
	Qdoba	CLOSED	CLOSED	CLOSED	CLOSED	
<b>42</b>	<b>BRIC</b>					
	Jamba Juice	9:00 am - 5:00 pm	8:00 am - 3:00 pm	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					
	Carl's Jr.	Closed	Closed	Closed	Closed	
	Fresh Escape	Closed	Closed	Closed	Closed	
	Jamba Juice Express	Closed	Closed	Closed	Closed	
	Pony Express	Closed	Closed	Closed	Closed	
	International Grounds	Closed	Closed	Closed	Closed	
	Panda Express	Closed	Closed	Closed	Closed	
	Faculty/Staff Café	Closed	Closed	Closed	Closed	
	Taco Bell Express	Closed	Closed	Closed	Closed	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					
	Bronco Bucks Office	10:00 am - 3:00 pm	CLOSED	CLOSED	CLOSED	Please call 909-869-3195 for Appointment
<b>98</b>	<b>CLA - BLDG 98</b>					
	Pony Express	7:30 am - 3:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
<b>7</b>	<b>ENV CAFÉ</b>					
	ENV Café	Closed for Summer Quarter - Please visit us @ Pony Express @ CLA or Poly Fresh Market @ Bronco Student Center				
	<b>KELLOGG RANCH</b>					
	Farm Store	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	
<b>76</b>	<b>KELLOGG WEST - BLDG 76</b>					
	Breakfast	CALL EXT. 2250 for reservations and availability				
	Lunch	CALL EXT. 2250 for reservations and availability				
	Dinner	CALL EXT. 2250 for reservations and availability				
<b>15</b>	<b>LIBRARY - BLDG 15</b>					
	Starbucks	7:00 am - 3:00 pm	CLOSED	CLOSED	CLOSED	
<b>70</b>	<b>LOS OLIVOS - BLDG 70</b>					
	Breakfast	CLOSED	CLOSED	CLOSED	CLOSED	
	Brunch	CLOSED	CLOSED	CLOSED	CLOSED	
	Lunch	CLOSED	CLOSED	CLOSED	CLOSED	
	Dinner	CLOSED	CLOSED	CLOSED	CLOSED	
<b>164</b>	<b>COLLEGE OF BUSINESS ADMIN 164</b>					
	Einstein's Bagel Shop	CLOSED	CLOSED	CLOSED	CLOSED	
	Pony Express	CLOSED	CLOSED	CLOSED	CLOSED	
<b>220A</b>	<b>Innovation Brew Works 220A</b>					
	IBW	Mon-Wed	Thur-Fri			
	IBW, Pizzeria & Market	6:30am - 9:00pm	6:30am - 10:00pm	1:00pm - 10:00pm	1:00pm - 6:00pm	
	<b>Poly Trolley-Food Truck</b>					
	For location and hours follow us on <a href="http://www.twitter.com/polytrolley">www.twitter.com/polytrolley</a>					

\*ALL HOURS ARE SUBJECT TO CHANGE

<b>DINING HOURS*</b>		<b>QUARTER:</b>	Opening Week	<b>PERIOD:</b>	Monday, Sept 21 -Sunday Sept 27, 2015		
		<b>MON-TUES</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>	<b>SATURDAY</b>	<b>SUNDAY</b>
<b>52 BRONCO COMMONS</b>							
	Denny's Diner	9:00am-5:00pm	9:00am-12:00am	9:00am-12:00am	9:00am-10:00pm	10:00am-10:00Pm	10:00am-12:00am
	Vista Market	closed	closed	7:00am -1:00 am	7:00am-10:00pm	10:00am - 10:00pm	10:00 - 1:00 am
<b>35 BRONCO STUDENT CENTER</b>							
	Subway	7:30am - 2:00pm	7:30am - 2:00pm	7:30am- 6:30pm	7:30am- 2:00pm	CLOSED	CLOSED
	Poly Fresh Market	7:30 m - 3:00pm	7:30 am -3:00pm	7:30 am -8:00pm	7:30am -3:00pm	CLOSED	CLOSED
	Peet's Coffee	7:30am - 2:30pm	7:30am - 2:30pm	7:30am - 6:00pm	7:30am -3:00pm	CLOSED	CLOSED
	Freshens Smoothies	7:30 am - 2:30pm	7:30am - 2:30pm	7:30am -6:00pm	7:30am -3:00pm	CLOSED	CLOSED
	Round Table Pizza	10:30am- 2:30pm	10:30am - 2:30pm	10:30am-9:00pm	10:30am-3:00pm	CLOSED	CLOSED
	Hibachi San	TBA			CLOSED	CLOSED	CLOSED
	Qdoba	10:30am- 2:00pm	10:30am- 6:00pm	10:30am- 7:00pm	10:30am- 2:00pm	CLOSED	CLOSED
<b>42 BRIC</b>							
	Jamba Juice	Closed	Closed	8:00 am - 8:00 pm	8:00 am - 3:00 pm	10:00am -5:00 pm	10:00am -5:00 pm
<b>97 CAMPUS CENTER MARKETPLACE</b>							
	Carl's Jr.	7:30am - 2:00pm	7:30am - 2:00 pm	7:30-7:00 pm	7:30am - 2:00 pm	closed	closed
	Fresh Escape	10:00am - 2:00pm	10:00am - 2:00pm	10:00am- 5:00pm	closed	closed	closed
	Pony Express	7:30am - 3:00pm	7:30am - 3:00pm	7:30 am - 8:00 pm	7:30am - 3:00pm	closed	closed
	International Grounds	7:30am - 12:00pm	7:30 am - 12:00 pm	7:30 am - 7:00 pm	7:30am - 12:00pm	closed	closed
	Panda Express	Closed	10:00am - 8:00pm	10:00am - 8:00pm	10:00am - 3:00pm	closed	closed
	Faculty/Staff Café	Closed	Closed	11:30-1:30 pm	closed	closed	closed
	Taco Bell Express	10:00am- 2:00pm	10:00am - 2:00pm	10:00am-6:00pm	10:00am - 2:00pm	closed	closed
	Jamba Juice Express	10:00am - 2:00pm	10:00am - 2:00pm	10:00am - 5:00pm	9:00am - 2:00pm	closed	closed
<b>97 CAMPUS CENTER MARKETPLACE</b>							
	Bronco Bucks Office	10:00am - 3:00pm	10:00am - 3:00pm	9:00am-5:00pm	Please call 909-869-3195 for Appointment		
<b>98 CLA - BLDG 98</b>							
	Pony Express	7:30am - 3:00pm	7:30am - 3:00pm	7:30am - 6:00pm	7:30am - 5:00pm	closed	closed
<b>7 ENV CAFÉ</b>							
	ENV Café	closed	closed	7:30am -2:00 pm	closed	closed	
<b>KELLOGG RANCH</b>							
	Farm Store	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm
<b>76 KELLOGG WEST - BLDG 76</b>							
	Breakfast	CALL EXT. 2250 for reservations and availability					
	Lunch	CALL EXT. 2250 for reservations and availability					
	Dinner	CALL EXT. 2250 for reservations and availability					
<b>15 LIBRARY - BLDG 15</b>							
	Starbucks	7:00am - 3:00pm	7:00am -3:00 pm	7:00am -10:00 pm	7:00am -5:00 pm	closed	closed
<b>70 LOS OLIVOS - BLDG 70</b>							
	Breakfast	Closed	Closed	Closed	7:00 am - 9:00 am	SEE BRUNCH	SEE BRUNCH
	Brunch	Closed	Closed	Closed	SEE LUNCH	11:00 am - 1:00 pm	11:00 am - 1:00 pm
	Lunch	Closed	Closed	Closed	11:00 am - 1:00 pm	SEE BRUNCH	SEE BRUNCH
	Dinner	Closed	Closed	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm	5:00 pm - 7:00 pm
<b>164 COLLEGE OF BUSINESS ADMIN 164</b>							
	Einstein's Bagel Shop	7:00am - 4:00pm	7:00 am - 4:00pm	7:00 am - 7:00 pm	7:00 am - 4:00 pm	closed	closed
	Pony Express	7:00am - 5:00pm	7:00 am - 5:00pm	7:00 am - 10:00 pm	7:00 am - 5:00pm	closed	closed
<b>220A INNOVATION BREW WORKS 220A</b>							
	<b>IBW</b>	<b>Mon-Wed</b>	<b>Thur</b>	<b>Friday</b>	<b>Sat</b>	<b>Sun</b>	
	IBW, Pizzeria & Market	6:30am - 9:00pm	6:30am - 10:00pm	6:30am - 10:00pm	1:00pm - 10:00pm	1:00pm - 6:00pm	
<b>Poly Trolley-Food Truck</b>							
For location and hours follow us on <a href="http://www.twitter.com/polytrolley">www.twitter.com/polytrolley</a>							

\*ALL HOURS ARE SUBJECT TO CHANGE

DINING HOURS*		QUARTER:	Fall Quarter- 2015	PERIOD:	Monday, September 28 - Sunday, December 13, 2015	
BLDG #		MON-THUR	FRIDAY	SAT	SUN	NOTES
<b>52</b>	<b>BRONCO COMMONS</b>					Holidays see weekend Hours
	The Den	9:00 am - 12:00 am	9:00 am - 10:00 pm	*10:00 am - 10:00 pm	*10:00 am - 12:00 am	*Closed Dec 12,13
	Vista Market	7:00 am - 1:00 am	7:00 am - 10:00 pm	*10:00 am - 10:00 pm	*10:00 am - 1:00 am	*Closed Dec 12, 13
<b>35</b>	<b>BRONCO STUDENT CENTER</b>					
	Subway	7:30 am - 6:30 pm	7:30 am - 2:00 pm	CLOSED	CLOSED	
	Poly Fresh Market	7:30 am - 8:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
	Peet's Coffee	7:30 am - 6:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
	Freshens Smoothies	7:30 am - 6:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
	Hibachi San	TBA		CLOSED	CLOSED	
	Round Table Pizza	10:30 am - 9:00 pm	10:30 am - 3:00 pm	CLOSED	CLOSED	
	Qdoba	10:30 am - 7:00 pm	10:30 am - 2:00 pm	CLOSED	CLOSED	
<b>42</b>	<b>BRIC</b>					
	Jamba Juice	8:00 am - 8:00 pm	8:00 am - 3:00 pm	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					Holidays see weekend Hours
	Carl's Jr.	7:30 am - 7:00 pm	7:30 am - 2:00 pm	CLOSED	CLOSED	
	Fresh Escape	10:00 am - 5:00 pm	CLOSED	CLOSED	CLOSED	
	Pony Express	7:30 am - 8:00 pm	7:30 am - 3:00 pm	CLOSED	CLOSED	
	Jamba Juice Express	10:00 am - 5:00 pm	9:00am- 2:00pm	CLOSED	CLOSED	
	International Grounds	7:30 am - 7:00 pm	7:30 am - 12:00 pm	CLOSED	CLOSED	
	Panda Express	10:00 am - 8:00 pm	10:00 am - 3:00 pm	CLOSED	CLOSED	
	Faculty/Staff Café	11:30 am - 1:30 pm	CLOSED	CLOSED	CLOSED	
	Taco Bell Express	10:00 am - 6:00 pm	10:00 am - 2:00 pm	CLOSED	CLOSED	
<b>97</b>	<b>CAMPUS CENTER MARKETPLACE</b>					Holidays see weekend Hours
	Bronco Bucks Office	9:00 am - 5:00 pm	CLOSED	CLOSED	CLOSED	Please call 909-869-3195 for Appointment
<b>98</b>	<b>CLA - BLDG 98</b>					Holidays see weekend Hours
	Pony Express	7:30 am - 6:00 pm	7:30 am - 5:00 pm	CLOSED	CLOSED	
<b>7</b>	<b>ENV CAFÉ</b>					
	ENV Café	7:30 am - 2:00 pm	CLOSED	CLOSED	CLOSED	
	<b>COLLINS COLLEGE GRAB N GO</b>					
	TBD	TBD	TBD	TBD	TBD	Opening Late Fall Quarter
	<b>KELLOGG RANCH</b>					
	Farm Store	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	10:00 am - 6:00 pm	Thanksgiving Day -Closed
<b>76</b>	<b>KELLOGG WEST - BLDG 76</b>					
	Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Continental Breakfast	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Lunch	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
	Dinner	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	CALL EXT. 2250	
<b>15</b>	<b>LIBRARY - BLDG 15</b>					Thanksgiving Day -Closed
	Starbucks	7:00 am - 10:00 pm	7:00 am - 5:00 pm	10:00 am - 6:00 pm	12:00 pm - 9:00 pm	
<b>70</b>	<b>LOS OLIVOS - BLDG 70</b>					Thanksgiving Day -Closed
	Breakfast	7:00 am - 10:00 am	7:00 am - 10:00 am			Holidays see weekend Hours
	Continental Breakfast	10:00am-11:00am	10:00am-11:00am			
	Lunch	11:00 am -1:30 pm	11:00 am -1:30 pm			
	Quick Meals	1:30pm - 5:00pm	1:30pm - 5:00pm			
	Dinner	5:00 pm - 8:00 pm	5:00 pm - 7:30 pm	5:00 pm - 7:30 pm	5:00 pm - 7:30 pm	
	Brunch			11:00 am - 1:00 pm	11:00 am - 1:00 pm	
	Late Night	9:00pm-1:00am	CLOSED	CLOSED	9:00pm-1:00am	
<b>164</b>	<b>COLLEGE OF BUSINESS ADMIN 164</b>					Holidays see weekend Hours
	Einstein's Bagel Shop	7:00 am - 7:00 pm	7:00 am - 4:00 pm	CLOSED	CLOSED	Wednesday 11/25/13 7:00am -4:00pm
	Pony Express	7:00 am - 10:00 pm	7:00 am - 5:00 pm	CLOSED	CLOSED	Wednesday 11/25/14 7:00am - 4:00pm
<b>220A</b>	<b>INNOVATION BREW WORKS 220A</b>					Thanksgiving Day -Closed
	IBW	Mon-Wed	Thur-Fri			
	IBW, Pizzeria & Market	6:30am - 9:00pm	6:30am - 10:00pm	1:00pm - 10:00pm	1:00pm - 6:00pm	
	<b>Poly Trolley-Food Truck</b>					
	*Olive Lane	10:00am- 8:00pm	10:00am- 2:30pm	CLOSED	CLOSED	*For location and hours of special event days follow us on www.twitter.com/polytrolley
<b>9</b>	<b>ENGINEERING COFFEE CART</b>					
		7:00 am - 2 pm	CLOSED	CLOSED	CLOSED	Other hours subject to special events

\*ALL HOURS ARE SUBJECT TO CHANGE

**Bronco Bookstore Hours Summer 2015**

Classes start 6/22/2015

**Quarter Break**

Dates	Days	Open	Close
6/15-6/18/15	M-TH	9:00 AM	4:00 PM

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**Summer 2015 Opening Hours**

Dates	Days	Open	Close
6/22-6/25/15	M-Th	8:00 AM	6:30 PM

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**Summer 2015 Regular Hours - July-August**

Dates	Days	Open	Close
6/29-08/20/15	M-Th	9:00 AM	5:00 PM
8/24-8/28/15	M-F	8:30 AM	5:00 PM

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**Summer 2015 Regular Hours -September**

Dates	Days	Open	Close
8/31-9/4/15	M-F	8:30 AM	5:00 PM

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**September Break**

9/8-9/11/15	T-F	9:00AM	5:00PM
9/14-9/18/15	M-F	9:00AM	5:00PM

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**Holiday Closures**

7/4/15 Independence Day  
9/7/15 Labor Day

**Bronco Bookstore Hours Fall 2015**

Classes start 9/24/2015

**Fall 2015****September Break**

Week 1 9/8-9/11/15	T-F	9:00AM	5:00PM
9/14-9/18/15	M-F	9:00AM	5:00PM

**Fall Quarter Opening 9/19-10/3/15**

9/19-9/20/15	Sat-Sun	10:00AM	4:00PM
9/21-9/25/15	M-F	7:45AM	7:30PM
9/26-9/27/15	Sat-Sun	10:00AM	4:00PM
9/28-10/2/15	M-F	7:45AM	7:30PM
10/3/2015	Sat	10:00AM	4:00PM

**Fall Regular 10/5-12/11/15**

M-Th	8:00AM	6:30PM
all Fridays	9:00PM	4:30PM

**Closures**

Textbook inventory (2nd floor closed) 10/30/2015  
 closed Veterans Day 11/11/2015  
 closed Thanksgiving 11/26-11/27/15

**December Break 12/14-12/24/15**

Break week 1 12/14-12/18/14	M-F	9:00AM	5:00PM
Break week 2 12/21/15-12/24/15*	M-Th*	9:00AM	2:00PM (*12/24 subject to change, may be

**Closed holiday break 12/25/15-1/1/16****Other Dates**

Last day to return w/receipt 9/30/2015

Last day to return textbooks w/receipt  
 & proof of drop 10/7/2015  
 Rentals due 12/11/2015



# Memorandum

Date: May 4, 2015

To: Board of Directors  
Cal Poly Pomona Foundation, Inc.

From: G. Paul Storey *G. Paul Storey*  
Executive Director

Subject: **General Activities, Enterprise, Supplemental Programs, Designated Gifts, Reserve Budgets and Long Range Cash Plan/Reserves for Fiscal Year 2015-16**

**WHEREAS**, Pursuant to the provisions of the *Compliance Guide for California State University Auxiliary Organizations Section 11.7*, the Cal Poly Pomona Foundation’s proposed operating budgets and forecast include: General Activities (Administration; Real Estate & Investments) Enterprise Activities (Bookstore/Dining Services/Kellogg West/Foundation Housing); Supplemental Programs (Research Office, Agriculture Units, Continuing Education, Restricted and Unrestricted Foundation Programs); Designated Gifts; Reserves and Capital Budgets; along with the Summary of Sources and Uses and Working Capital; Statement of Activities; Debt Service Coverage; and Long Term Cash Plan/Reserves. The Foundation’s governing Board accomplishes these activities by reviewing and approving the annual operating and capital budgets before the start of each fiscal year. Necessary changes to the approved budgets may be made by the governing Board as the fiscal year progresses, and

**WHEREAS**, the Foundation Budget Process Policy No. 118, provides that Foundation Administration will present annually the operating and capital proposed budgets, forecasts and supporting detailed schedules and information to the Board of Directors; and

**WHEREAS**, the budget includes contributing a blended rate of 9.6% to the three pension Plans with CALPERS for a total of approximately \$1,040,500 and changes to salary grade ranges (previously approved in November 2014) and a 3% or approximately \$180,000 wage adjustment for eligible employees (“Eligible employees” are regular benefited employees paid from non-grant funds, who were hired prior to the beginning of this 2014-15 fiscal year and who have not had any pay adjustments due to promotions or job restructures during the 2014-15 fiscal year, and among the other employees includes the two Officers of Foundation); and contribute \$1.0 million and withdraw \$372,834 with the VEBA Trust; and assume 7.5% or \$548,209 as the benefit cost for the postretirement health care plan as per actuarial studies.

**WHEREAS**, the Foundation management has prepared and presents these proposed operating and capital budgets and forecasts, designated gifts, reserves and long range plan/reserve, and

**WHEREAS**, the Board of Directors has reviewed and discussed these proposed operating and capital budgets and forecasts, designated gifts, reserves and long range plan/reserve pursuant to Foundation Budget Process Policy No. 118, and

**NOW, THEREFORE**, the Board of Directors approves the Proposed Operating and Capital Budgets for fiscal year 2015-16 and forecasts for fiscal year 2014-15 for General Activities, Enterprise Activities, Supplemental Programs, Designated Gifts, Reserves and the long-range cash plan/reserve.

Passed and adopted this 21st day of MAY 2015.

By: \_\_\_\_\_  
Rachel Dominguez, Secretary  
Cal Poly Pomona Foundation Board of Directors



## 2015 SUMMER 4/10 WORK SCHEDULE FOR FOUNDATION

Starts June 15<sup>th</sup> and Ends September 4<sup>th</sup>

	Week of:	Monday	Tuesday	Wednesday	Thursday	Friday
<b>June</b>	15 - 19	10	10	10	10	Off
	22 - 26	10	10	10	10	Off
	29 – 7/3	8	8	8	8	Holiday
<b>July</b>	6 - 10	10	10	10	10	Off
	13 - 17	10	10	10	10	Off
	20 - 24	10	10	10	10	Off
	27 – 31	10	10	10	10	Off
<b>August</b>	3 - 7	10	10	10	10	Off
	10 - 14	10	10	10	10	Off
	17 - 21	10	10	10	10	Off
<b>See (F) below.</b>	24 – 28	10	10	10	10	10
<b>Aug/Sep See (F) below.</b>	31 - 4	10	10	10	10	10
<b>September</b>	7 - 11	Holiday	8	8	8	8

### Notes

- A. The normal schedule is 7:00AM to 6:00PM. The standard one hour meal period is from noon until 1:00PM (a minimum 30 minute meal period is required for nonexempt employees). However, a unit may have different work hours to support their operational commitments as determined by the respective unit Director, and with prior approval from the Executive Director.
- B. Working beyond the 10 hour shift requires a second meal period of at least 30 minutes for nonexempt employees.
- C. When sick or vacation time is used it will be paid on an hour-for-hour basis for nonexempt employees. I.e.: an employee takes a paid vacation day and will receive 10 hours of paid vacation.
- D. Newly hired employees are subject to this schedule provided they are part of a department that adopted the alternate workweek schedule.
- E. Foundation will make a reasonable effort to find a work schedule which does not exceed eight hours in a day for employees who are unable to work the 4/10 summer schedule.
- F. Employees will work only 4 ten hour days during this week however, department coverage is needed from 8 – 5 all week. To accommodate the coverage levels, some employees will be off on Friday and others will be off on Monday, and this will be determined at the unit level.
- G. For questions about the above schedule please contact Dennis Miller at extension 2958.

# Memorandum



Date: May 7, 2015

To: Program Committee  
Cal Poly Pomona Foundation, Inc.

From:   
G. Paul Storey  
Executive Director

**Subject: CSU Acceptance of Interest in Real Property for Cal Poly Pomona –  
Lanterman Development Center**

It is anticipated at the May 19-20,2015 Board of Trustees Meeting that the California State University Trustees will approve a resolution to give authority to the chancellor to negotiate and execute a memorandum of understanding with the State of California on the terms of the transfer and acceptance of the 287 –acre parcel, the Lanterman Developmental Center.

Included for your review is a copy of the proposed CSU BOT agenda item as related to this approval.

The Cal Poly Pomona Foundations 2015-2016 Budget includes \$300,000 in the capital for refurbishment of residences homes at Lanterman and \$500,000 in operating support from the Venture/Real Estate Reserve.

## **COMMITTEE ON CAMPUS PLANNING, BUILDINGS AND GROUNDS**

### **Acceptance of Interest in Real Property for California State Polytechnic University, Pomona**

#### **Presentation By**

Elvyra F. San Juan  
Assistant Vice Chancellor  
Capital Planning, Design, and Construction

#### **Summary**

The State of California proposes to transfer the possession and control of a 287-acre parcel, the Lanterman Developmental Center (currently operated by the California Department of Developmental Services), to California State Polytechnic University, Pomona. The property is located adjacent to the southern end of the campus, an area known as Spadra Farm. This action item is to provide an update to the information provided at the March 2015 California State University Board of Trustees meeting and to request approval for the acceptance of interest in the Lanterman Developmental Center real property.

#### **Background**

The Lanterman Developmental Center (Center) was established by the state in 1927 at its present location as an institution for the care and treatment of persons with a variety of developmental disorders. The Center is comprised of 120 existing buildings totaling approximately one million square feet. For several decades, in partnership with the Center, Cal Poly Pomona used portions of the property for academic opportunities ranging from agricultural endeavors to engaging students and faculty in assisting with the Center's clients.

In December 2005, Cal Poly Pomona and the Center initiated discussions regarding the use of a portion of the property for the purpose of building faculty/staff housing, a need that had become critical to the effective recruitment of top-quality personnel. In addition, a programmatic collaboration involving faculty and students from urban/regional planning, mechanical engineering, kinesiology, nutrition and food science departments, and the university's Center for Community Engagement was expanded. However, the plans for faculty/staff housing were put on hold when, in January 2010, the Department of Developmental Services (DDS) announced the closure of the Center facility to occur at a future undetermined time.

In July 2013, the Department of General Services (DGS) issued a “Notice of Availability of Excess State Owned Real-Property.” In response, the California State University formally expressed interest in obtaining the property to accommodate the expansion of its academic programs, develop public-private partnerships, and provide the originally contemplated faculty/staff housing. The Center was officially closed as of December 31, 2014.

In the Governor’s 2015-2016 Budget Proposal, the administration proposed transferring the Lanterman Developmental Center to Cal Poly Pomona. The proposed transfer is contingent on the CSU acknowledging that state funds will not be specifically appropriated for the operation, maintenance or development of the property and that the university will accommodate the needs of other state departments, namely the California Highway Patrol (CHP) and the California Air Resources Board (CARB), on a portion of the land in the area. The campus continues discussions with the Department of Finance on possible site locations for these state agencies.

### **Plan for the Lanterman Developmental Center**

The Center property offers an opportunity to expand programs where enrollment demand exceeds capacity. This can be accomplished by relocating academic programs best suited for the new site, allowing remaining programs to expand into vacated space on campus. The identification of which programs would move to the Center property would be determined once the assessment of the property is complete. Initial thoughts under consideration include the potential relocation of the Agricultural Academic Programs to use existing buildings, and the relocation of the Farming, Grazing and Animal Husbandry Programs to the 115 acres of outdoor area. Prior to utilization of the property, the campus will comply with CSU and state regulations, including the California Environmental Quality Act (CEQA).

A site map depicting the relationship of the Center property and its proximity to the Cal Poly Pomona campus is shown in Attachment A. Preliminary site visits and a condition assessment report from 2010 revealed that many of the existing buildings will require significant upgrades or demolition. Most of the buildings which were constructed between the 1920s and 1960s are not up to code, and will require hazardous material mitigation if renovated or demolished. Some of these buildings may be considered of historical significance, which could restrict options for their replacement or re-use. Cal Poly Pomona staff is collecting and analyzing additional information now that the Center is closed.

## **Public Process on Governor's Proposal**

As a result of concerns of local and state officials, the campus has participated in meetings to provide information on process and potential use of the site. The list below identifies a few of the most recent meetings attended by multiple state and local officials related to the site use and transfer. Meetings held with individual cities and local entities are not noted below.

- March 20, 2015 – Assembly Members McCarty and Rodriguez, Budget Proposal: Lanterman Site Transfer to Cal Poly Pomona, Meeting held at the Center
- April 10, 2015 – Assembly Member Rodriguez, Lanterman Site Transfer to Cal Poly Pomona, Conference Call
- May 7, 2015 – Cal Poly Pomona, Local Official Meeting, Update on Transfer

## **Transition Plan**

A memorandum of understanding (MOU) is being developed between the state and the CSU regarding the transfer of possession and control. It is anticipated the MOU will address the broad terms of the transfer including funding and the accommodation of state entities, along with the DDS completion of the historic analysis and inventory as required by the California State Office of Historic Preservation. The MOU anticipates the CSU will take control of the property as of July 1, 2015.

Once the campus takes possession of the site, it will assume responsibility for security, utilities, maintenance and repair and staffing. Contingent upon operational decisions it is anticipated the annual cost to operate the facility will be approximately \$3.0 – 4.5 million. Three primary sources of funding to support the five-year interim site operation are under consideration and include the university, the Cal Poly Pomona Foundation (Foundation) and the CSU.

In preliminary projections, Cal Poly Pomona anticipates an allocation of approximately \$500,000 in funds from the CSU to help fund the site operations. The Foundation would contribute an increasing share of the funding over the five-year period as public-private partnerships evolve at Innovation Village and Spadra Farm, the latter of which is being studied as the future site of Innovation Village II. As these partnerships are implemented, additional revenues will be generated that will reduce the dependence on campus funding. In addition, there will be a number of one-time costs associated with limited facility/infrastructure repairs and renewal, code compliance upgrades, and fire-life safety improvements that may be necessary for very limited use of the site. The estimated cost of \$15 million over the five-year period for these projected one-time costs may be funded by the CSU should funds permit.

It is anticipated the transfer of the property will occur once due diligence, the historic building assessment and site negotiations with Department of Finance, DGS, CHP and CARB are completed. The trustees are being asked to approve the resolution to give authority to the chancellor to negotiate and execute a memorandum of understanding with the State of California on the terms of the transfer and to accept the property.

### **Recommendation**

The following resolution is presented for approval:


**RESOLVED**, By the Board of Trustees of the California State University, that the chancellor or designee is authorized to negotiate and execute the terms of a Memorandum of Understanding with the state to accept on behalf of the Board of Trustees the interest in 287 acres of real property, known as Lanterman Developmental Center, transferred to the California State University from the California Department of General Services.

# Memorandum



Date: May 1, 2015

To: Program Committee  
Cal Poly Pomona Foundation, Inc.

From: G. Paul Storey   
Executive Director

**Subject: Foundation Dining Services Hibachi-San Implementation Update**

Cal Poly Pomona Foundation, Inc. (CPPF) will open Hibachi-San in Cal Poly Pomona's (CPP) Bronco Student Center by the end of May 2015. Hibachi-San is a Japanese food concept that is part of the Panda Restaurant Group family of restaurants, which includes Panda Inn and Panda Express.. With only 19 locations covering 11 states, CPP will be the first university or college to have a Hibachi-San on campus.

Hibachi-San is replacing the in-house, Asian-inspired food venue Bronco Bowl, which CPPF temporarily opened in September 2014 after ending its 12-year business agreement with Kikka Sushi.

Hibachi-San is a blend of traditional Japanese food like teriyaki, tempura, and sushi and newer concepts such as poke bowls.

Poke bowls (and teriyaki bowls) made at Hibachi-San are individual creations that are assembled fresh right in front of the customer. Poke bowls have a base of steamed rice, brown rice, salad, or soba noodles and are topped with fresh seafood; customers can select from albacore, octopus, salmon, salmon roe, scallops, shrimp, tuna, spicy tuna, or yellowtail. The meal is completed with sauce and additional toppings of the customer's choice.

"Hibachi-San by Panda will provide a new, cutting-edge variety of Asian cuisine," states CPPF Dining Services Director Aaron Neilson. "Poke Bowls are a unique item unlike anything we have offered before. In addition, a unique tea bar will be the centerpiece of this operation."

Hibachi-San will feature an innovative tea bar with a variety of fruit teas and milk teas. Customers will have the option to add boba to their drinks.



# Menu Proposal

Consists of:

- Customizable Wasabi Box
- Traditional Teriyaki & Tempura Bowls
- Sides
- Grab & Go Sushi and Rolls
- Tea Bar





# Wasabi Box Steps of Service

Step 1: Size Wisely

Small \$6.95

Regular \$8.50

Signature Wasabi Box \$9.50

Hot Box \$8.50



# Wasabi Box Steps of Service

## Step 2 – All About That Base

- White Rice
- Brown Rice
  - Salad
- Soba Noodles



# Wasabi Box Steps of Service

## Step 3 – Let's Talk Protein

- Albacore
- Jellyfish
- Kanikama
- Octopus
- Salmon
- Scallop
- Shrimp
- Spicy Tuna
- Tuna
- Yellowtail



# Wasabi Box Steps of Service

## Step 4 – Just for Sidekicks

- Avocado
- Green Onions
- Fried Onions
- Fried Garlic
- Masago
- Radish Sprouts
- Tempura Crumbs
- Kimchee
- Shredded Carrots
- Cucumber Sunomono
- Shiitake Mushroom
- Yellow Radish



# Wasabi Box Steps of Service

## Step 5 – Toss Your Sauce

- Signature Creamy Wasabi
- House Traditional Ponzu
  - Spicy Mayo
  - Spicy Miso



# Hot Box

- Beef Teriyaki
- Chicken Teriyaki
- Salmon Teriyaki
- Shrimp Tempura



# Grab and Go Sushi

- California Roll \$5
- Veggie Roll \$5
- Sunrise Roll \$5.50
- Sushi & Roll Combo \$6
- Sushi Combo \$6
- Spicy Tuna Roll \$7
- Spicy Tuna & Sushi \$7
- Rainbow Roll \$8



# Sides

- Edamame
- Miso Soup
- Mochi Ice Cream

**\$2 - \$3**





TEA  
BAR



Experience  
Tea Mixology!

Artisanal Tea Infusions.  
Brewed, shaken and  
hand-crafted to order.

### Tea Bar Drinks

#### FRUIT-TEAS

*Tea Infused with Fresh Fruit*

	Regular	Large
GRAPEFRUIT	\$3.25	\$3.75
RASPBERRY		
LEMON		
ORANGE		

#### MILK TEA

*Served Hot or Cold*

	Regular	Large
PANDA MILK TEA	\$3.25	\$3.75
ALMOND MILK TEA		
GREEN MILK TEA		
GEN MAI TEA (Roasted Brown Rice)		
THAI TEA		
CHAI LATTE		

#### FREEZES

*Ice-Blended Drinks*

	Regular	Large
MANGO	\$3.25	\$3.75
VERY BERRY		
COFFEE (Coffee, Mocha or Caramel)		

#### TEA

*Served Hot or Cold*

	Regular	Large
GREEN	\$2.45	\$2.75
BLACK		
OOLONG		

#### PANDA SPECIAL


MILK FROSTY (Caramel or Chocolate)

Regular \$3.45 Large \$3.95

Ice-blended milk with pudding and boba

### Build Your Own


#### STEP 1: SELECT YOUR SIZE

	REGULAR (16 oz)	\$3.25
	LARGE (24 oz)	\$3.75


#### STEP 2: PICK A TEA BASE

	GREEN
	BLACK
	OOLONG

#### STEP 3: PICK A STYLE

	MILK (Regular or Almond)
	CITRUS (Grapefruit, Orange or Lemon)
	BERRY (Raspberry or Blackberry)
	TROPICAL (Mango, Passion Fruit or Lychee)

#### STEP 4: CHOOSE YOUR SWEETNESS

	4 REGULAR (100%)
	3 LESS SWEET (75%)
	2 HALF SWEET (50%)
	1 A LITTLE SWEET (25%)
	0 NO THANKS (I'm sweet enough!)

#### STEP 5: ADDS (\$0.45 each)

	BOBA (Small or Large)
	JELLY (Tao, Fruit or Grass)
	PUDDING
	CHIA SEEDS